ATP Board Meeting
AGENDA – January 24, 2024

1. Public Comment

2. Executive Director Report

3. Discussion Items
   1. Update on Implementation of Austin Light Rail
   2. Presentation on Governance Assessment

4. Action Items
   1. Action Item 1- Approval of minutes from the December 13, 2023 Board Meeting
   2. Action Item 2- Approval of a resolution authorizing the Executive Director, or their designee, to negotiate and execute a contract with Pinyon Environmental, Inc. for National Environmental Policy Act (NEPA) Review Support 139(j) Consultant services for a term of two years, with one 12-month extension option, in an amount not to exceed $900,000; and authorizing the negotiation and execution of a Memorandum of Agreement with the Federal Transit Administration to receive Consultant support

5. Executive Session

6. Adjournment
Public Comment
Executive Director’s Report
Project Connect Status Report
January | ATP Board Brief

Highlights:

+ Program Updates
+ Partnership Updates
+ ATP Administrative Updates

Monthly publications available at: www.atptx.org
Recruitment Update

Readiness Criteria:

+ Identified Business Need to Support Austin Light Rail Implementation Plan
+ Required FTA Capacity
+ Identified as Required Long-term Resource
+ Linked to Delivery Strategy

Financial Services

- Bryan Rivera, Chief Financial Officer
  - Served as ATP Interim Chief Financial Officer (July – Dec 2023)
  - Managed City of Austin’s debt portfolio, Deputy Treasurer
  - Facilitated financing of first City of Austin Airport terminal expansion

Communications Services

- Candice Honaker, Communications Specialist Snr

Information & Technology Services

- Chad Kinchen, IT Business Systems Snr
Distinguished Budget Presentation Award: Government Finance Officers Association

Criteria Assessed
+ Policy Document
+ Financial Plan
+ Operations Guide
+ Communications
Delivering Light Rail: Driven by Best Practices

2021/2022
Eno Center for Transportation: Best practice studies for rail transit projects

2024
Live Action Case Study: Light Rail Implementation
Industry Knowledge Sharing

+ ATX Ahead: Austin Business Journal 2024 Economic Outlook
+ American Public Transportation Association (APTA), Planning & Program Development Committee
  + Focus: Advancement of the federal Capital Investment Grant (CIG) Program
Update on Implementation of Austin Light Rail
## Upcoming Public Outreach

**Federal Process: National Environmental Policy Act (NEPA)**

<table>
<thead>
<tr>
<th>MEETING LOCATION</th>
<th>DATE/TIME</th>
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<tbody>
<tr>
<td>University of Texas, Eastwoods Room, 2nd floor (ground level), Texas Union</td>
<td>Thursday, February 1, 2024 11 a.m. – 2 p.m.</td>
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<tr>
<td>2308 Whitis Ave, Austin, TX 78712</td>
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<tr>
<td>Montopolis Recreation and Community Center 1200 Montopolis Dr., Austin, TX 78741</td>
<td>Saturday, February 10, 2024 10 a.m. – 2 p.m.</td>
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<tr>
<td>League of Women Voters, Cafetorium 3908 Avenue B, Suite 105, Austin, TX 78751</td>
<td>Monday, February 12, 2024 5 p.m. – 8 p.m.</td>
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<td>Virtual Open House</td>
<td>Thursday, February 22, 2024 5:30 p.m. – 7 p.m.</td>
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<td>Twin Oaks Library, Rooms 1 &amp; 2 1800 S. 5th St., Austin, TX 78704</td>
<td>Tuesday, February 27, 2024 4:30 p.m. – 7:30 p.m.</td>
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<td>St. David’s Episcopal, Sumners Hall 301 E. 8th St., Austin, TX 78701</td>
<td>Thursday, February 29, 2024 7:30 a.m. – 9 a.m.</td>
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PHASE 1 - BASE DESIGN

- 9.8-mile Light Rail Transit (LRT) branched line, including 15 stations located north, south, and east of downtown Austin
- Light rail embedded in center of street

PRIORITY EXTENSIONS

- Not included in the NEPA analysis
- Could be accelerated if additional funding becomes available
AUSTIN LIGHT RAIL
ADVANCING DESIGN

Evaluating design options identified through previous public engagement, technical and design opportunities

STATION LOCATIONS
+ Evaluating and optimizing proposed station locations

MULTIMODAL INTEGRATION
+ Study area to extend light rail bridge south of Lady Bird Lake
+ Study area to locate bike and pedestrian facilities next to light rail, east of I-35 (center-running) along Riverside Drive

Evaluate proposed end of line facilities and site locations

Source: CapMetro 2024, Project Connect 2021
Evaluate proposed end of line facilities and site locations
AUSTIN LIGHT RAIL
DOWNTOWN SECTION

Option to add station near Wooldridge Square

Option to locate station in private joint development off-street
Evaluate proposed end of line facilities and site locations.

Study area to extend light rail bridge south of Lady Bird Lake.

Consider options with and without Travis Heights station.

Site selection under consideration.
AUSTIN LIGHT RAIL
SOUTH SECTION

DESIGN OPTION (STUDY AREA)
FOR SOUTH OF LADY BIRD LAKE

OPTION 1
Evaluating light rail running at street level

OPTION 2
Evaluating light rail running on extended bridge
Evaluate proposed end of line facilities and site locations

Study area to locate bike and pedestrian facilities next to light rail, east of I-35 (center-running) along Riverside Drive

Option to combine Montopolis and Faro stations into a single station at Grove

Site selection under consideration
Evaluating center-running light rail with outside bike & pedestrian facilities

Evaluating bike & pedestrian facilities next to center-running light rail with outside shared use paths
WHAT DOES AN ENVIRONMENTAL IMPACT STATEMENT (EIS) ANALYZE?

PHYSICAL & NATURAL ENVIRONMENT
- Air Quality
- Soils and Geology
- Water Quality
- Threatened and Endangered Species
- Energy
- Hazardous Materials
- Noise and Vibration
- Temporary Construction Impacts

HUMAN ENVIRONMENT
- Environmental Justice (EJ)
- Safety and Security
- Land Use and Zoning
- Socioeconomics and Economic Development
- Transportation
- Utilities
- Land Acquisitions and Displacements

CULTURAL ENVIRONMENT
- Cultural, Historic, and Archeological
- Parks and Recreational
- Visual Quality
- Neighborhood and Community Resources

NEPA process looks at 2 ALTERNATIVES

BUILD ALTERNATIVE
- The proposed project

NO-ACTION ALTERNATIVE
- Scenario where project isn’t built

DRAFT EIS
- Will compare results from the analysis and make recommendation
FEDERAL PROCESS: NEPA

**SCOPING**
Provides an opportunity for the public and other agencies to provide input on the project

**DRAFT EIS**
Documents analysis and recommendations for the project

**FEIS/ROD**
Reflects changes from public comment and memorializes NEPA process

**JAN-MAR 2024**
- **Scoping**
  - Present items that will undergo environmental review
  - Provide input on the issues and questions that we should consider in the environmental analysis

**FALL 2024 – SPRING 2025**
- **Public and Stakeholder Review for Draft EIS**
  ATP will share, through various methods, the Draft EIS for public and stakeholder review and comment for 45+ days

**SUMMER 2025**
- **FEIS/ROD Issued**
  Final document shows responses to all relevant comments received on the Draft EIS.

**APR-JUNE 2024**
- **Continuing Outreach (Post-Scoping)**
  Provide education and information on the NEPA and project development process

- **Address Draft EIS Input**
  ATP will review and address substantive comments on the analysis and design
For more information on NEPA see Frequently Asked Question (FAQ) Report:

Board Governance Assessment
This governance assessment addresses ATP Board Resolution 2023-007 and offers actionable intelligence to aid ATP and its board in effectively delivering Austin Light Rail.

On March 22, 2023, the ATP Board approved Resolution 2023-007, which directed the ATP Executive Director to conduct a review related to ATP’s governance.

The 2022 Eno Report set up foundational recommendations for ATP as an organization to set up its own governance and leadership models.
The assessment considered current board structures and governing documents

**ATP Governing Documents**

- Articles of Incorporation
- ATP Bylaws
- Joint Powers Agreement
- ATP Board Operating Procedures Policy
- Technical Advisory Committee Charters

**Background**

- Articles of Incorporation
- ATP Bylaws
- Joint Powers Agreement
- ATP Board Operating Procedures Policy
- Technical Advisory Committee Charters
Methodology

The assessment sourced best practices from primary and secondary research of 22 transit agencies across North America and Europe.

Interviewed ATP stakeholders and experts from 9 other transit agencies.

Researched governing documents and structure from 22 agencies in US, UK, and Canada.
Research indicated that ATP is unique among transit agencies and its governance structure aligns well with its mission.

1. ATP’s five-member board is in line with expectations for a single modal, single jurisdiction transit agency.

2. Most board policies were adopted during the early stages of the organization and were designed for flexibility and agility.

Key Findings:

- There is no ‘one-size-fits-all’ approach to board governance.
- ATP’s current board structure and composition meet the needs of the organization.
- ATP and its board would benefit from updating and formalizing many of its administrative policies in its governing documents.
Based on discussions with ATP and the board, the governance assessment focused on four key board governance goals:

1. Clarify expectations for board members and staff on roles, responsibilities, policy, and procedures
2. Ensure the board has the right composition, competencies, and skills to make decisions
3. Provide the board with information and resources needed to make informed decisions
4. Enhance the function and structure of Technical Advisory Committees
Opportunities for governance improvements were mapped to four categories

Opportunity Classification

Administrative Policy Formalization
- Consolidation and formalization of policies within the ATP Bylaws and Board Procedures Policy
- Defined roles, responsibilities, terms, and requirements for board members and executive staff

Cyclical Operational Evaluations
- Board and ATP performance evaluations
- Financial approval thresholds
- Board competencies, size, and committees

Onboarding, Training, and Continuing Education
- Onboarding programs for board members focused on local government corporations
- Continuing education and training on key competencies throughout project lifecycle

Technical Advisory Committee Structure
- Renewed and consolidated structure for the technical advisory committees

Opportunities and Goals
ACTION ITEM 1

APPROVAL OF MINUTES FROM THE DECEMBER 13, 2023 BOARD MEETING
ACTION ITEM 2

APPROVAL OF A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR, OR THEIR DESIGNEE, TO NEGOTIATE AND EXECUTE A CONTRACT WITH PINYON ENVIRONMENTAL, INC. FOR NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) REVIEW SUPPORT 139(J) CONSULTANT SERVICES FOR A TERM OF TWO YEARS, WITH ONE 12-MONTH EXTENSION OPTION, IN AN AMOUNT NOT TO EXCEED $900,000; AND AUTHORIZING THE NEGOTIATION AND EXECUTION OF A MEMORANDUM OF AGREEMENT WITH THE FEDERAL TRANSIT ADMINISTRATION TO RECEIVE CONSULTANT SUPPORT
Procurement Update and Contract Approval for National Environmental Policy Act (NEPA) Review Support (139j) Consultant
Project Delivery Contracting Framework Map

**ATP Transitional Contracts**
- Q4 2023: Conceptual design and program management services

**Marketing & Communications**
- Q4 2023: Public information
- Public and media relations
- Brand development
- Marketing and graphic design

**Federal Environmental Review Support (139J)**
- Q4 2023: Expedite federal environmental review in support of FTA

**On-Call Engineering & Planning**
- Q1 2024:
  - Preliminary engineering support to complete FTA New Starts Project Development
  - Advance utilities engineering
  - Planning & Environmental Support

**Delivery Partner**
- Q2 2024:
  - Project management & construction management
  - Project controls
  - Procurement & Contract management and admin support
  - Quality and safety management
  - FTA readiness planning and documentation
  - Design and construction submittal reviews
  - Systems integration, rail activation, safety certification support

**Future Procurements**
- Final Design and Construction:
  - Advanced Utility Relocation Construction
  - Collaborative Contracting (CC): Civil / Rail / Stations (+Systems)
  - Maintenance Facility
  - Light Rail Vehicles
Industry Outreach and Engagement

Spring 2023
- RFIF Industry Event

Fall 2023
- DBE Meet the Prime & Pre-Solicitation Feedback Opportunity (PSFO) for On-Call Services

Q1 2024
- DBE/SBE Academy

Q1/Q2 2024
- Delivery Partner PSFO & 1-on-1’s

Q2 2024
- Delivery Partner RFQ

Opportunity (PSFO) for On-Call Services

RFQ
National Environmental Policy Act (NEPA) Review Support (139j) Consultant

**Scope of Work Summary**

+ Provide FTA support to expedite environmental review, compliance, and documentation activities for ALR NEPA requirements
+ Through MOA, FTA Region 6 will exclusively direct consultant regarding activities in the Scope of Services.

**Award Recommendation**

**Contract Terms**

+ 2-year base term + 1-year option
+ NTE: $900k

**Evaluation Process:**

+ Evaluation Criteria 100 Points:
  + Experience in Scope of Services: 45 points
  + Understanding and Approach: 45 points
  + Fee Schedule: 10 points
+ Evaluated by ATP subject matter experts

**Pinyon Environmental, Inc.**

+ 20 years of environmental services on transit rail projects
+ Subconsultant, RK&K, currently serving as 139j consultant for METRA for FTA Region 5
+ Previous work includes RTD, Maryland Transit Admin, Amtrak, etc.
EXECUTIVE SESSION