



**Austin Transit Partnership Board of Directors Resolution**

**Meeting Date: 7/17/2024**

**ATP-2024-010**

**Resolution creating and adopting a charter for the  
Austin Light Rail Advisory Group**

**Subject** Approval of a resolution to consolidate the Engineering, Architecture, and Construction Advisory Committee (EAC), Finance and Risk Advisory Committee (FAR), and Planning, Sustainability, Equity and DBE Advisory Committee (PSEC), and restructure the advisory groups by creating and adopting a charter for the Austin Light Rail Advisory Group

**Fiscal Impact:** None.

**Executive Summary:** On March 17, 2021, the ATP Board of Directors created three technical advisory committees (EAC, FAR, and PSEC) by adopting charters and appointing members to terms of at least two years.

In December 2023, ATP's Internal Audit released a Joint Powers Agreement and Related Agreements Audit, which provided recommendations related to the current technical advisory structure including attendance requirements, term definitions and limits, staggered terms, and clarity on advisory duties and staff roles. In addition, in January 2024, a Board initiated Governance Assessment recommended consideration of consolidating the three existing technical advisory committees (TACs) into a single advisory group driven by board priorities with ATP staff input. In accordance with both sets of recommendations and based on staff, Board, and TAC member feedback, the purpose of this resolution is to consolidate and restructure the existing TACs by creating and adopting a charter for the new Austin Light Rail Advisory Group (Advisory Group). The Advisory Group charter includes recommended items noted above and includes the ability to delegate authority to develop administrative guidelines (Advisory Group Guidelines) to offer procedures in support of the advisory group going forward.

The new Advisory Group will be composed of seven community members who will serve staggered four-year terms and advise the ATP Board of Directors and staff on matters related to the implementation of Austin Light Rail. The Advisory Group will be supported by ATP staff, as necessary.

Members of the initial TACs, whose membership terms have now expired, may apply to join the Advisory Group.

**Procurement Summary:** Does not apply.

**Disadvantaged Business Enterprise Program Summary:** Does not apply.



**RESOLUTION OF THE AUSTIN TRANSIT PARTNERSHIP**

**BOARD OF DIRECTORS**

STATE OF TEXAS  
COUNTY OF TRAVIS

**Resolution ID: ATP-2024-010**

**Resolution creating and adopting a charter for the  
Austin Light Rail Advisory Group**

**WHEREAS**, in March 2021, the ATP Board of Directors (Board) created three technical advisory committees to advise the Board with respect to the implementation of Project Connect in the fields of (i) engineering and architecture (Engineering, Architecture and Construction Advisory Committee), (ii) planning, sustainability, equity and DBE (Planning, Sustainability, Equity and DBE Advisory Committee, and (iii) finance and risk (Finance and Risk Advisory Committee); and

**WHEREAS**, the terms of service of the members of the Engineering, Architecture and Construction Advisory Committee, the Planning, Sustainability, Equity and the DBE Advisory Committee and Finance and Risk Advisory Committee have expired; and

**WHEREAS**, the Board desires to consolidate the technical advisory committees by transitioning to a single advisory group;

**NOW, THEREFORE, BE IT RESOLVED** that the ATP Board of Directors hereby approves the restructuring of the three technical advisory committees into one advisory group to be known as the Austin Light Rail Advisory Group (the "Advisory Group").

**BE IT FURTHER RESOLVED** that the Board has reviewed and hereby approves the charter for the Advisory Group, attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED** that the Executive Director and the ATP Board Chair (or their respective designees) are authorized to run a nomination process for members of the Advisory Group and to create administrative guidelines for the operation of the Advisory Group.

**BE IT FURTHER RESOLVED** that the Executive Director and the ATP Board Chair (or their respective designees) are authorized to take all other actions as are necessary and appropriate to carry out the purposes of this Resolution.

**BE IT FURTHER RESOLVED** that the Board appreciates and acknowledges the important work of the previous technical advisory committees, whose membership terms have now expired, thanks those members for their prior service, and they may apply to the Advisory Group.

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**Brandon Carr**  
**Secretary of the Board**

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**Date**

**Exhibit A**

**Charter of the Austin Light Rail Advisory Group  
(attached)**